DIAMOND
CHARTER SCHOOL

Minutes of the Board of Trustees of the Diamond Charter School
September 25, 2025

BOARD OF TRUSTEES

Ismael Colon
Chairperson

Florence Adu
Vice-Chairperson

Stephanie Hague
Secretary

Maurice Benson
Treasurer

Dawn Terrazas

Amy Ruck Kagan

ADMINISTRATION

Mark Crusante
Executive Director

LEGAL COUNSEL

Cliff Schneider
Cohen Schneider Law P.C.

The September 2025 meeting of the Board of Trustees (the "Board") of Diamond Charter School (DCS) was held via Zoom on September 25, 2025 at 2:00 p.m. Notice of the meeting was posted onto the school's website. The following Trustees were present stratifying a quorum:

- Ismael Colon, Chairperson
- Stephanie Hague, Secretary
- Amy Ruck Kagan
- Maurice Benson
- Dawn Terrazas

Motion to go into Executive Session by Ismael Colon, seconded by Ms. Ruck Kagan was adopted and carried: 5-0 at 2:02 p.m. with only the Executive Director representing DCS.

Motion to begin DCS Public Session began at 2:08 p.m.

Others in attendance in Public Session include the following: Mark Crusante, Executive Director, Kamla Wallace, Operations Director Designate, Terrence McLean, External Affairs Manager Designate, Steve Estrellado, Managing Partner, Estro Communications, Christian Estrellado, Partner, Estro Communications, Ralph Dela Cruz, Estro Communications.

The meeting was called to order at 2:01 p.m. with the approval of the January minutes along with the adoption of the Agenda prior to the Executive Director's Report. Due to the nature of the membership and quorum. The Board immediately addressed Consent Agenda items:

1. Incubation/Ground Lease: Update from School Counsel, Cliff Schneider with regards to the full lease from Barrone Management. Motion to approve Counsel's recommendation before final lease carried. 5-0

2. 4-Sector Solutions: Financial Management Organization that will assist in the startup phase for DCS. Mr. Crusante addressed the services provided along with other vendors (e.g. Charter School Business Management "CSBM") who submitted bids. Upon recommendation of the Executive Director, motion to approve carried. 5-0

3. Estro Communications: Marketing/Website Design to help recruit and enroll students in the Hempstead community. Ms. Terrazas along with Ms. Hague devoted questions with regards to "SEO" and marketing solutions. Both Steve and Christian Estro provided examples of design initiated by its Firm. Upon recommendation of the Executive Director, motion to approve carried. 5-0

4. Audit Services/FPP Handbook: Tabled until next meeting with recommendation from Finance Committee.

Executive Director's Report: Mr. Crusante began with sharing news with regards to the Charter Schools Program (CSP) grant and implications of DCS. Mr. Crusante then talked about the structure/format for conducting charter school Board meetings.

Public Participation: none.

Staff Reports:

Operations: Ms. Wallace discussed the upcoming RFPs/projects slated for DCS for January 2026.

External Affairs: Mr. McLean discussed his role from student recruitment and enrollment for DCS that will go into effect immediately.

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Human Resources: Tabled until next meeting with updates from the Executive Director.

Resolutions by the Board:

Upon recommendation of the Executive Director motion to approve all resolutions carried. 5-0 (Secretary's certification as addendum to minutes).

Committee Assignments:

Upon recommendation of the Executive Director, the following Board members have been assigned to the following Committees:

Facilities: Florence Adu, Chair; Amy Ruck Kagan, Stephanie Hague
Education: Ismael Colon, Chair; Florence Adu, Dawn Terrazas
Marketing, External Affairs, HR, Operations: Dawn Terrazas, Chair; Stephanie Hague, Maurice Benson
Finance and Audit: Maurice Benson, Chair; Ismael Colon, Amy Ruck Kagan
Executive Committee: Ismael Colon, Chair; Florence Adu, Vice-Chair; Stephanie Hague, Secretary; Maurice Benson, Treasurer

Motion carried: 5-0

There was no need to meet in Executive Session as it was implemented prior. Meeting adjourned at 3:23 p.m.

Respectfully Submitted,

Ms. Stephanie Hague
Secretary, Board of Trustees

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